

**PROCEEDINGS OF THE ORDINARY BOARD MEETING HELD ON 25.05.2017**

**PRESENT:-**

1.	Brig Sushil Sharma	=	President
2.	Sh. Dhiraj Sonaje, IDES	-	Chief Executive Officer
3.	Shri. Ramesh	-	Vice President
4.	Sh. Bhatti Tarun	=	Elected Member
5.	Smt. Manjit Kaur	-	Elected Member
6.	Smt. Madhu Bala	-	Elected Member
7.	Sh. Harjit Singh	=	Elected Member
8.	Sh. Prabhakar Sanjay	-	Elected Member
9.	Smt. Kalia Neelam	-	Elected Member
10.	Col. Navin Maggo, Adm Comdt	-	Nominated Member
11.	Col Harish Sethi, CO, MH	-	Ex-Officio Member
12.	Col. B.S. Ahluwalia	=	Nominated Member

**NOT PRESENT:-**

1.	Major B.S. Halli, GE, MES	=	Ex-Officio Member
2.	Sh. Tejinder Pal Singh, ADC	-	DM's Nominee

**1. MINUTES OF THE PREVIOUS BOARD MEETING**

To consider and approve the minutes of the previous board meeting held on 12.04.2017.

**Resolution No. 1:-** Considered and approved.

**2. MONTHLY ACCOUNTS**

To consider and approve the monthly account for the month of April-2017

i)	Opening Balance as on 01.04.2017	-	Rs. 3,82,52,049.54
ii)	Receipts 01.04.2017 to 30.04.2017	-	Rs. 2596041.00
	<b>Total</b>		<b>Rs. 4,08,48,090.54</b>
iii)	Expenditure 01.04.2017 to 30.04.2017	-	Rs. 1,17,78,414.00
	<b>Closing Balance</b>		<b>Rs. 2,90,69,676.54</b>

The relevant papers are placed on the table.

**Resolution No. 2:-** Considered and approved.

### 3. PROVISION OF PNG INFRASTRUCTURE TO ALL RESIDENTIAL AREAS OF AMRITSAR CANTONMENT.

To consider the policy letter No. B/87898/Pig(lands)/2016/95/SO(II)/D(lands) dated 01.03.2017 of Govt of India, Ministry of Defence for provisioning of PNG infrastructure to OTM and Married Accommodation Projects and other Defence Establishment including Unit lines, Officers Messes, CSD, ECHS, OFBs, DRDO etc where the budget is sanctioned under Defence Service Estimates or MoD (civil) estimate and to other residential or market areas of Cantonment or Military stations to create Piped Natural Gas (PNG) infrastructure in all residential areas/unit lines of Defence on following terms and conditions:-

- i) For areas involving only A-1 land or analogous to A-1 land under three Services and other defence establishments in Cantonments & Military Station for laying of PNG infrastructure, the applicant/PNG company will have to apply to the Station HQ.
- ii) For residential pockets and other areas in Cantonments (areas other than A-1 land), the applicant/PNG company/ city gas distribution (CGD) will have to apply to the Chief Executive Officer of Cantonment Board.
- iii) In areas where both A-1 land and other class of Defence land is involved in Cantonment areas for laying of PNG infrastructure, the applicant/PNG company will have to apply to the CEO of Cantonment Board. However, Cantonment Board will have to obtain NOC from the Station HQs for laying of PNG line on A-1 land before the application is processed for sanction.

For category (i), the licence agreement will be signed by the DEO while for category (ii) and (iii), the licence will be issued by Cantonment Board as per provisions of Cantonments Act 2006.

The sanctioning authority for grant of licence for use of Defence land for laying PNG infrastructure/pipeline is Hon'ble PD DE, WC, Chandigarh as per the policy.

**Provisions for charging of security deposit and capital expenditure applicable for creation of piped natural gas infrastructure in all residential areas/units lines of Defence of OTM and Married Accommodation projects (For A-1 or analogous to A-1 land)**

- a) The Government will make refundable deposit of Rs. 5000/- per connection towards last mile connectivity and bear the capital cost of providing pipeline beyond 15 meters length from isolation valve, at the rate fixed by the PNG company. For future projects this expenditure will be included in the approximate estimates of infrastructure of OTM and married accommodation projects while obtaining administrative approval under AMWP/MAP. This will be applicable only for married accommodation and single accommodation with kitchen facilities.
- b) The capital expenditure for providing PNG pipeline connection to other defence establishments such as DRDO, CGDA, OFB, DGDE etc may also be included by the concerned authority under capital expenditure of Defence Services Estimates or MoD (Civil) estimates.

- c) A BOO will be convened by the LMA/Defence Establishment with representatives from IGL/Service Provider and DEO to provide details of PNG infrastructure, land details etc
- d) All infrastructure cost of laying PNG pipeline will be met by the infrastructure company.

**Provisions for charging of security deposit and capital expenditure applicable for creation of piped natural gas infrastructure in all residential areas/units lines of other than OTM and Married Accommodation projects (on other than A-1 or analogous to A-1 land)**

- a) For such areas, the consumer will have to pay refundable security deposit of Rs. 5000/- per connection and bear the capital cost of providing pipeline beyond 15 meters length at the rate fixed by the PNG Company. Cantonment Board may facilitate the work of laying PNG infrastructure in residential or market areas of Cantonments.
- b) The PNG connection meant for domestic use shall be provided at domestic rates while connections meant for other than domestic use shall be given on commercial rates, as regulated from time to time.
- c) The proposal to lay PNG infrastructure shall be placed by the CEO in the Board meeting for approval along with land details etc

It is intimated to the Board that in Amritsar city area the work of laying PNG pipelines is already going on by Gujarat State Petroleum Corporation which is authorized by the Ministry of Petroleum and Natural Gases for carrying out the work of laying PNG pipelines. So, we may approach GSPC (Gujarat State Petroleum Corporation) for laying PNG pipeline infrastructure. After receiving their proposal, the same will be put up before the Board. The Board is requested to constitute a committee for the same.

The relevant policy letter is placed on the table.

**Resolution No. 3:-** The matter was discussed in detail by the Board. The Board authorized the CEO to approach GSPC for carrying out the ground utility in Cantonment area and to further obtain a proposal from GSPC in accordance to the policy on the matter. After obtaining the proposal from GSPC; the same may be put up before the Board as per the procedure laid down in the policy.

#### 4. BUILDING BYE LAWS.

To consider the matter of finalizing the draft building bye laws prepared by this office in accordance with DG DE, Delhi Cantt letter no. 12/1/BLDG Bye Laws/GEN/C/DE/2015 dated 23.05.2016. Draft Building bye laws were published by this office on 09.05.2017 and objections were called from general public regarding the same upto 23.05.2017. The draft building bye laws were prepared including the following specific measures:-

- i) Provision for Rainwater Harvesting
- ii) Provision for Solar Energy
- iii) Provision for Disabled persons
- iv) Special provisions for group housing, row housing
- v) Introduction of FAR, purchasable FAR.

These draft building bye laws have been prepared in accordance with the model building bye laws as published by Ministry of Urban Development. The chapter wise provisions that have been made under the draft Building Bye Laws are as follows and put up for Board's approval:-

<b>CHAPTER – I</b>	<b>ADMINISTRATION</b>
<b>CHAPTER – II</b>	<b>BUILDING SANCTION AND COMMENCEMENT CERTIFICATE</b>
<b>CHAPTER – III</b>	<b>BUILDING REQUIREMENTS</b>
<b>CHAPTER – IV</b>	<b>OPEN SPACES, AREA AND HEIGHT LIMITATIONS</b>
<b>CHAPTER – V</b>	<b>STRUCTURAL SAFETY AND SERVICES</b>
<b>CHAPTER – VI</b>	<b>GROUP HOUSING</b>
<b>CHAPTER – VII</b>	<b>ROW HOUSING</b>

Table 1 to 18, Appendix A to M and proforma 1 & 2.

No objections have been received on the draft building bye laws in the stipulated period for obtaining objections. So, the Board is requested to consider the matter of finalizing the draft building bye laws and forwarding the same to higher authorities for approval.

The relevant papers are placed on the table.

**Resolution No. 4:-** Considered and approved by the Board. The Board resolved to forward the draft building bye laws to the PD DE, WC for obtaining sanction for publishing the finalized building bye laws.

#### **5. BUDGET ESTIMATES FOR THE YEAR 2017-2018 (REVISED) AND 2018-19 (ORIGINAL).**

To consider and approve the Budget estimates for the year 2017-2018 (Revised) and 2018-2019 (Original) prepared under Rule 16 (2) of the Cantonment Account Code 1924.

The details of Budget estimates are placed on the table.

**Resolution No. 5:-** Considered and approved.

#### **6. AFFILIATION OF CANTONMENT BOARD SCHOOL.**

To consider the matter of floating an application to State Education Department Authorities for getting affiliation of Cantonment Board School from Punjab School Education Board.

Presently, the Cantonment Board School is upto 8<sup>th</sup> standard and is recognized (not affiliated) by the State Govt Education Department, Mid day meal facility and free books facility of the State Govt were got extended to the School. Now, if affiliation is got from the PSEB, all the facilities which are being provided by the State Govt to schools affiliated by the PSEB, will be automatically extended to Cantt Board School.

The matter is placed before the Board for taking decision in the matter.

**Resolution No. 6:-** The Board resolved that the Education committee of the Board should make necessary tie up with the State Govt Education Department Authorities for getting affiliation of the Cantt Board School.

**7. CIRCULATION AGENDA.**

To note the circulation agenda dated 21.04.2017 and 27.04.2017 regarding Annual Consolidated Accounts for the year 2016-17, purchase of Bio toilets, E-carts and installation of Cell on Wheels Towers on Defence land respectively.

**Resolution No. 7:-** Noted by the Board.

**8. PAYMENT TO CANTONMENT BOARD DELHI FOR THE PROJECT OF ACCRUAL BASED ACCOUNTING SYSTEM.**

To consider the letter received from DGDE, Delhi Cantt No. 56/15/DGDE/Coord/Double Entry dated 13.04.2017 regarding the three years contract of Accrual Based Accounting System (ABAS) vide which directions have been conveyed to this office for making a payment of Rs. 2,00,000/- towards first year AMC cost plus tax plus training charges etc to the "Common pool fund of Cantt Boards for ABAS" to be maintained by Cantt Board Delhi.

The aforesaid letter is placed on the table.

**Resolution No. 8:-** Considered and approved.

**9. MINUTES OF THE MEETING OF SMC.**

To consider and approve the minutes of the meeting of SMC for the month of April-2017.

The proceeding register is placed on the table.

**Resolution No. 9:-** Considered and approved.

**10. RENEWAL OF CONTRACT OF CHARTERED ACCOUNTANT ENGAGED FOR ABAS:-**

Reference CBR No. 14 dated 29.04.2016.

To consider and approve the extension of term of the chartered accountant engaged for implementing the Accrual Based Accounting System in the office of Cantonment Board, Amritsar Cantt for one year.

**Office Note:-**

In this regard, the application received from Sh. Kapil Kumar (M/s Kapil Diwan & Co.) for enhancement of existing remuneration Rs. 25,000/- to an amount of Rs. 35,000/- + taxes as applicable and to pay the service tax for the last three years is placed before the Board for decision in the matter.

**Resolution No. 10:-** Detailed deliberation was done by the Board on the matter. The Board resolved that honorarium of the chartered accountant be fixed Rs. 25000/- + GST as applicable. Also, Board resolved not to pay the service charges for the last three years as demanded by M/s Kapil Diwan & Co. The contract is extended for the period upto

31.03.2018. Also, the Board resolved that it reserves the right to extend the contract or terminate the contract at any time.

#### 11. SOLID WASTE MANAGEMENT RULES, 2016- APPLICATION TO POLLUTION CONTROL BOARD:-

It is intimated to the Board that in compliance of the Solid Waste Management Rules 2016 an application is to be made to State Pollution Control Board under rule 15 (Y) for authorisation to run Solid Waste disposal plant. The Board is requested to consider the matter and authorize this office to make the said application for the SLRM project.

The application form is placed before the Board for perusal please.

**Resolution No. 11:-** The Board considered the matter and authorized CEO to forward the application to Punjab Pollution Control Board under Rule 15(Y) for authorization to run Solid Waste disposal plant on behalf of the Board.

#### 12. PURCHASE OF LAPTOPS

To note the PCB approval dated 02.05.2017 under rule 26 of the Cantonments Act 2006 for purchasing two new laptops (one for PCB and one for office) as the existing laptops have become outdated and are not functioning properly.

**Resolution No. 12:-** Considered and approved.

#### 13. ESTIMATES:-

To consider and approve the following civil works and their estimates:-

Sr. No.	Name of work	Estimated expenditure
1.	Repair to interlocking tiles near KV1	Rs. 8,50,000/-
2.	Repair to guest house	Rs. 15,00,000/-
3.	Repair to quarters boundary wall	Rs. 8,00,000/-
4.	Repair to window panes, doors and electrical fittings in CB Quarters	Rs. 2,00,000/-
5.	Repair to footpath on mall road	Rs. 20,00,000/-
6.	Repair to footpath on Putlighar road	Rs. 15,00,000/-
7.	Beautification work of road side margins in front of war memorial	Rs. 10,00,000/-
8.	Repair to Cantt Board Pump House Boundary wall	Rs. 5,00,000/-

The relevant papers are placed on the table.

**Resolution No. 13:-** Considered and approved.

#### 14. PROMOTION OF DIGITAL PAYMENT:-

To consider the Ministry of Defence ID No. 13/3/2016/D(IT) dated 03.03.2017 received vide DGDE, Delhi Cantt letter No. 56/15/DGDE/Coord/2016/Vol-II dated 26.04.2017 in which directions have been conveyed to this office for introducing Digital payments in all the value chains. The MoD has directed to work on the following issues on mission mode:-

- i) Upgrading the alternate modes for digital transactions- infrastructure, ease of operation.
- ii) Rationalise cost structure of digital transactions vis a vis cash dealings.
- iii) Spread awareness.
- iv) Incentivise digital transactions.
- v) Focus on large volume transaction.

The following are the suggested steps for taking up the above said tasks:-

##### i) PAYMENT GATEWAY ON THE WEBSITE:-

The Government of India has launched a payment gateway namely "PAYGOVINDIA" specifically for Govt departments. The said gateway needs to be integrated on the website. For integrating the same, the following expenditure would be needed:-

Sr. No.	Description	Estimated Expenditure
1.	Obtaining security certificate for the existing website domain from ISO certified company (one time charges)	Rs. 50,000/-
2.	Obtaining encryption certificate for the existing website domain for server to server safe communication. (one time charges)	Rs. 50,000/-
3.	Design and development of online tax management system for collecting of property tax, water tax, other taxes and fees/charges (one time charges)	Rs. 50,000/-
4.	Hosting and maintenance charges of the online tax management system for a period of one year (Recurring per year charges)	Rs. 30,000/-

The database for the taxpayers and tax details will be maintained and uploaded in house by this office.

##### ii) VIRTUAL PAYMENT ADDRESS ON BHIM APPLICATION:-

BHIM is UPI (unified payment interface) based payment system for smart phone users. A virtual payment address will be created on BHIM so that payments from tax payers can also be received through smart phones.

##### iii) OTHER STEPS:-

An order may be issued to all the shopkeepers, CSD canteens, unit run canteens in Amritsar Cantonment to adopt digital means of payment viz POS machines, Paytm etc. A team from Paytm has also contacted this office in this regard. A merchant ID is being generated through Paytm for this office for collection of door to door garbage collection charges. On similar lines, all the CSD canteens, unit canteens etc can opt for Paytm and transaction through POS machines.

The expenditure for procuring POS machines for this office will be as follows:-

Sr. No.	Description	Estimated Expenditure
1.	Procurement of one number of POS machine	Rs. 20,000/-

The relevant papers are placed on the table.

**Resolution No. 14:-** Considered and approved. The Board resolved that the realization of the suggestions made to Board as prescribed in agenda point should be done by the CEO.

#### 15. CHARGES OF COMMUNITY HALL:-

To consider and approve the charges of newly renovated community hall:-

The following charges are recommended by this office:-

Community Hall Charges	-	Rs. 2000/-
Electricity Charges	-	Rs. 500/-
Water Charges	-	Rs. 300/-
Garbage collection charges	-	Rs. 200/-
<b>Total</b>	-	<b>Rs. 3000/-</b>

In addition to above amount, a refundable security deposit amounting to Rs. 5000/- is to be deposited by the person.

**Resolution No. 15:-** Considered and approved.

#### 16. SUPPORT TO CANTONMENT BOARD DISPENSARY BY NHM:-

The Board is intimated about the Directorate of Health & Family Welfare, Punjab letter No. MCH/Pb/17/314-335 dated 28.04.2017 vide which the Director, Health Services has directed all the Civil surgeons of Punjab to get in touch with Cantonment Board and to extend all help in including financial in implementing welfare schemes of health department like JSY, JSSK, RBSK etc.

So, the Board may detail a committee to pursue the matter with the Civil surgeon, Amritsar to get all the financial aid from them.

The aforesaid letter is placed on the table.

**Resolution No. 16:-** Considered and approved. The Board detailed the civil area committee to pursue the matter with Civil Surgeon, Amritsar to get all the financial aid from them.



#### **17. MINUTES OF DGDE AND CEOs CONFERENCE:-**

To note the minutes of DGDE conference with CEOs dated 05.05.2017 and CEOs conference with PD DE, WC held on 6<sup>th</sup> and 7<sup>th</sup> April, 2017. The directions conveyed vide these conferences are to be followed up by the Cantonment Board.

**Resolution No. 17:-** Considered and noted. The PCB directed the CEO to undertake the work of installation of high resolution CCTV cameras on periphery of Amritsar Cantonment as directed in the DGDE's and PDDE's conference with CEOs on priority basis.

#### **18. FUNCTIONING & CONSTITUTION OF CANTT BOARD: ADHERENCE TO CANTONMENT BOARD BYE- LAWS ON MONTHLY CANTONMENT BOARD RESOLUTIONS.**

To consider the issue of functioning of Cantonment administration and constitution of Cantt Board under the Cantonments Act, 2006 read with Business Regulations notified by the Central Govt. for Cantt Board, Amritsar and instructions of the Govt. of India on the subject.

Board may note down the contents of the said agenda.

**Resolution No. 18:-** Considered and noted.

#### **19. FUNCTIONING OF CANTT BOARDS: PERFORMANCE OF STATUTORY DUTIES, REVENUE GENERATION, DEVELOPMENT ACTIVITIES, PROTECTION OF LAND UNDER THE MANAGEMENT OF CANTONMENT BOARDS ETC.**

To consider PD DE, WC, Chandigarh letter No. 30/SC/Audit Performance/Cantt/DE/RMS 28533 dated 13.04.2017 regarding functioning Cantt Boards and performance of statutory duties.

Board is informed that under the provisions of Cantonments Act, 2006 vide section 62 of Cantonments Act, 2006, the Board is required to perform all the statutory duties prescribed under the Act for which separate projects and financial provision under the Budget may be made. In this connection, the aforesaid letter is also placed before the Board which is self explanatory. Board may consider and decide.

**Resolution No. 19:-** Considered and noted.

#### **20. ANNUAL ADMINISTRATION REPORT FOR THE YEAR 2016-2017**

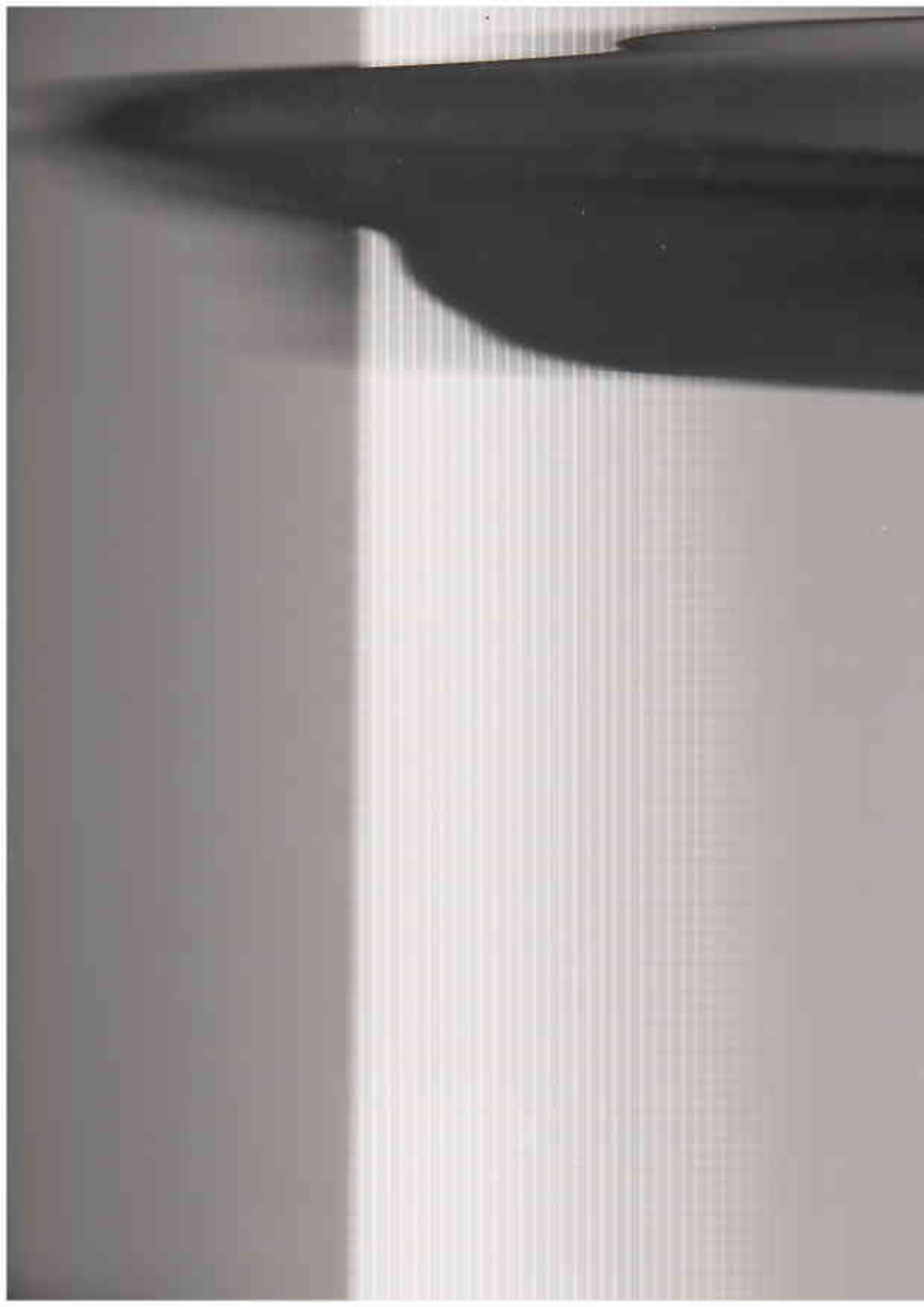
To consider and approve the Annual Administration Report for the year 2016-2017.

The relevant papers are placed on the table.

**Resolution No. 20:-** Considered and approved.

#### **21. OPEN DEFACATION FREE (ODF) STATUS TO AMRITSAR CANTONMENT:-**

To consider the instructions issued by the Ministry of Urban Development, Govt of India according ODF status to Amritsar Cantonment.



As per ODF declaration protocols, all necessary conditions on infrastructure and regulation are fulfilled by the Cantonment, declaration is obtained from all wards of Cantonment through their respective ward members along with sub declaration from every school in respective wards that all students enrolled in it have access to toilets at-home and at school.

In this regard, all relevant papers are placed on the table.

**Resolution No. 21:-** Considered and resolved to accord open defecation free status to Cantonment Board, Amritsar. Necessary proposal in this regard may be forwarded to MOUD (Ministry of Urban Development) through proper channel to declare Amritsar Cantt open defecation free.

## 22. DEPARTMENTAL ENQUIRY AGAINST SH. BALDEV SINGH, JR ASSTT CANTONMENT BOARD, AMRITSAR CANTT

To note the report in the departmental enquiry against Sh. Baldev Singh, Jr Asstt. The departmental enquiry was closed vide this office letter No. CBA-2/Enquiry/2016-2017 dated 20.03.2017.

The office order post closing the enquiry is put up before the Board for taking note please.

**Resolution No. 22:-** Considered and noted. The Board resolved that before granting Sh. Baldev Singh promotion, his performance should be considered. Keeping in view, the past record of Sh. Baldev Singh and financial responsibility of the post of Office Superintendent, if his performance is not found satisfactory at the time of granting him promotion, he should not be promoted. The Board at the time of considering Sh. Baldev Singh for promotion will constitute a committee and keep a watch on the conduct and performance of Sh. Baldev Singh. The committee will then put up its report to the Board. Sh. Baldev Singh will be promoted based on his performance and conduct only. The decision of the Board in this regard will be final and binding.

## 23. WATER CONNECTION:-

To consider and approve the application received from various applicant applying for new water connection in Bungalow No. 20, Harkirat Road, Amritsar Cantt.

Sr. No.	Name of Applicant	Occupant/Tenant	Remarks
1.	Sh. Surjit Singh s/o S. Nanak Singh	Main occupant	No NOC required
2.	Smt Sarita Kaur w/o Sh. Surinder Singh	Tenant	NOC required.
3.	Sh. Vikas s/o Sh. Ravi Kumar	Tenant	NOC required.
4.	Sh. Ravi Kumar s/o Sh. Karam Chand	Tenant	NOC required.

The application along with the report of Junior Engineer, Cantt Board is placed on the table.

**Resolution No. 23:-** The Board decided to reject the matter.

The following additional works were discussed and approved by the Board with the permission of the chair:-

Sr. No.	Name of work	Estimated cost
1.	Thermoplast with glass bits	6 lakhs

2.	Painting of CB School	3 lakhs
3.	Fixing iron jail on Kachery road	3 lakhs
4.	Fixing iron jail on Mohindra road	5 lakhs
5.	Fixing iron jail on Mall road	4 lakhs
6.	Repair to footpath inside Cantt Area	3 lakhs
7.	Painting of footpath inside Cantt area	2 lakhs
8.	Purchase of Khajur, jhullas and electrical items	8 lakhs
9.	Fibre sheet on road side margin near MES IB	4 lakhs

D. Sonaje

Dhiraj Sonaje, IDES  
Chief Executive Officer  
Cantonment Board  
Amritsar Cantt

25/5/17



Brig. Susheel Sharma  
President  
Cantonment Board  
Amritsar Cantt

25/05/17