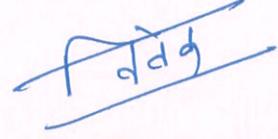


## सर्वजनिक सूचना

अमृतसर छावनी परिषद द्वारा अमृतसर छावनी के लिए Draft Solid Waste Management Bye Laws तैयार किया गया है और प्रारूप (Draft) अमृतसर छावनी परिषद की वेबसाइट [www.cbamritsar.org.in](http://www.cbamritsar.org.in) पर डाल दिया है। अगर किसी भी निवासी को Draft Solid Waste Management Bye Laws में कोई सुझाव या कोई टिप्पणी देना चाहता है तो वह अमृतसर छावनी परिषद के कार्यालय में 14.02.2020 शाम 5 बजे तक दे सकता है ।



मुख्य अधिशासी अधिकारी  
छावनी परिषद कार्यालय  
अमृतसर छावनी ।

## CHAPTER I

### GENERAL

1. **Short Title and Commencement:** (1) These bye-laws shall be called the Amritsar Cantonment Board Solid Waste Management Bye-Laws, 2020.  
  
(2) They shall come into force on the date of their publication in the Amritsar Gazette.
2. **Applicability :** (1) These bye-laws shall be applicable within the territorial limits of Amritsar Cantonment Board (hereinafter referred to as 'CBA')
3. **Definitions :**
  - (1) In these bye-Laws, unless the context otherwise requires-
    - (a) **“Bulk Garden and Horticultural Waste”** means bulk waste from parks, gardens etc including grass clippings, weeds, woody, ‘brown’ carbon-rich material such as pruning, branches, twigs, wood chipping, straw, dead leaves, tree trimmings, etc. which cannot be accommodated in the daily collection system for bio-degradable waste;
    - (b) **“Bulk Waste Generator”** means bulk waste generator defined under Rule 3 (1) (8) of the Solid Waste Management Rules, 2016 (hereinafter referred to as SWM Rules’) and any other waste generator notified by the Chief Executive Officers/Board.
    - (c) **“Collection”** means lifting and removal of solid waste from source of waste generation, collection points or any other location;
    - (d) **“Competent Authority”** means the Chief Executive Officer or any person authorized by the Board.
    - (e) **“Construction and Demolition Waste”** shall have the same meaning as defined under rule 3 (1) (c) of the Construction and Demolition Waste Rules, 2016;
    - (f) **“Clean Area”** means the public place in front of and all around or adjacent to any premises extending to the kerb side and including the drain, foot path and kerb cleaned and so maintained in accordance with these bye-laws;

- (g) **“Containerized Vehicle”** means the vehicle provided by CBA or the agency/agent appointed by it for point to point collection of solid waste having different compartments for various waste categories;
- (h) **“Delivery”** means handing over any category of solid waste to worker of CBA or any other person appointed, authorized or licensed by CBA for taking delivery of such waste or depositing it in any vehicle provided by CBA or by any other authorized agency or licensed by CBA to do so;
- (i) **“E-waste”** shall have the same meaning as defined under Rule 3(1) (r) of the E-Waste (Management) Rules, 2016.
- (j) **“Litter ”** means all refuse and includes any other waste material which, if thrown or deposited as prohibited under these bye-laws, tends to create nuisance or danger to any person, animal, environment or public health, safety and welfare;
- (k) **“Littering ”** means causing, putting, burying, permitting or allowing litter in such as location that it falls, descends, blows, is washed, percolates or otherwise escapes or is likely to fall, descend, blow, be washed, percolate or otherwise escape into or onto any open or public place;
- (l) **“Materials Recovery Facility” (MRF)** means a facility where non-compostable solid waste can be temporarily stored by the Cantonment Board Amritsar to facilitate segregation, sorting and recovery of recovery of recyclables from various components of waste by authorized informal sector of waste pickers, informal recyclers or any other work force engaged by CBA for the purpose before the waste is delivered or taken up for its processing or disposal;
- (m) **“Owner”** means any person who exercises the rights of an owner of any building, or land or part thereof;
- (n) **“Occupier/occupant”** means any person who is in occupation of or in possession and includes any person who for the time being is

using, any land or building or part thereof, for any purpose whatsoever;

- (o) **“Prescribed”** means prescribed by SWM Rules and/or these bye-laws;
- (p) **“Public place”** means any such place which is open to the use and enjoyment of the public, whether it is actually used or enjoyed by the public or not”
- (q) **“Storage”** means the temporary containment of solid waste in a manner so as to prevent littering, attraction to vectors, stray animals and excessive foul odour ;
- (r) **“Sanitary worker”** means a person employed by CBA/agency for collecting or removing solid waste or cleansing the drains in CBA areas;
- (s) **“Schedule”** means the Schedule appended to these bye laws;
- (t) **“User fee/Charges”** means fees or charges imposed by CBA, through general or special order of the Competent Authority from time to time, on the waste generator to cover full or part cost of providing solid waste collection, transportation, processing and disposal services;
- (u) **“Vacant Plot”** means any land or open space belonging to a private party/person/Govt. agency that is not occupied.

- (2) The words and expressions used but not defined herein shall have the same meaning as respectively assigned to them in the Solid Waste Management Rules, 2016 and the Construction and Demolition Waste Management Rules 2016, & other applicable law notified by Govt of India.

## **CHAPTER II**

### **SEGREGATION AND PRIMARY STORAGE OF SOLID WASTE**

#### **4. Segregation and storage of solid waste at source :-**

- (i) It shall be necessary for all waste generators to separate and store the solid waste coming out of their own places regularly into three streams namely :-

- (a) non biodegradable or dry waste
  - (b) biodegradable or wet waste
  - (c) Domestic hazardous waste and deposit it into covered waste bins, and handover segregated waste to designated waste collectors as per the direction of CBA from time to time.
- (ii) Every bulk waste generator is to separate and store the solid waste coming out of their own places into three streams namely :-
- (a) non biodegradable or dry waste
  - (b) biodegradable or wet waste
  - (c) Hazardous waste in suitable bins and handover segregated waste to designated waste collector or authorized waste processing or disposal facilities or deposition centres through the authorized waste collection agency with paying the carrying charges specified by CBA from time to time.
- (iii) The colour of bins for storage of segregated waste shall be green – for biodegradable waste, blue – for non biodegradable or dry waste, black – for domestic hazardous waste.
- (iv) All resident welfare and market associations shall, in partnership with CBA, ensure segregation of waste at source by the generators, facilitate collection of segregated waste in separate streams, handover recyclable material to either the authorized waste pickers or the authorized recyclers. The bio-degradable waste shall be processed, treated and disposed off through composting or bio-methanation within the premises as far as possible, The residual waste shall be given to the waste collectors or agency as directed by CBA.
- (v) All gated communities and institutions with more than 3,500 sqm area shall, in partnership with CBA, ensure segregation of waste at source by the generators, facilitate collection of segregated waste in separate streams, handover recyclable material to either the authorized waste pickers or the authorized recyclers. The bio-degradable waste shall be processed, treated and disposed off through composting or bio-methanation within the premises as far

as possible. The residual waste shall be given to the waste collectors or agency as directed by CBA.

- (vi) All hotels, schools and restaurants shall, in partnership with CBA, ensure segregation of waste at source, facilitate collection of segregated waste in separate streams, handover recyclable material to either the authorized waste pickers or the authorized recyclers. The bio-degradable waste shall be processed, treated and disposed off through composting or bio-methanation within the premises as far as possible. The residual waste shall be given to the waste collectors or agency as directed by CBA.
- (vii) No person shall organize an event or gathering of more than one hundred persons at any unlicensed place without intimating CBA online or offline along with payment of user fee as prescribed in the schedule, at least three working days in advance and such person or the organizer of such event shall ensure segregation of waste at source and handing over of segregated waste to waste collector or agency as specified by CBA.
- (viii) Used sanitary waste are to be securely wrapped as and when generated in the pouches provided by the manufacturers or brand owners of these products or in a news paper or suitable biodegradable wrapping material and place the same in the bin meant for non-biodegradable waste or dry waste. They may mark the wrapping material of the Sanitary Napkin with a red cross.
- (ix) Every street vendor shall keep suitable containers for storage of segregate waste generate during the course of his activity such as food waste, disposable plates, cups, cans, wrappers, coconut shells, leftover food, vegetables, fruits, etc, and shall deposit such waste at waste storage depot or container or vehicle as notified by CBA.
- (x) Waste generator or garden and horticulture waste generated from his premises shall store such waste separately in his own premises and dispose of the same as per the directions of CBA from time to time.

- (xi) Domestic Hazardous Waste shall be stored and delivered by every waste generator to the collection vehicle which shall be provided weekly/periodically by CBA or any other Agency authorized by it for collection of such waste, or to a centre designed for collection of such waste for disposal in a manner that is mandated by the appropriate authority.
- (xii) Construction and Demolition Waste shall be stored and delivered separately as per the Construction and Demolition Waste Management Rules, 2016.
- (xiii) No untreated bio-medical waste, e-waste, hazardous chemicals and industrial waste shall be mixed with solid waste. Such waste shall be disposed of in accordance with the respective rules framed under the Environment (Protection) Act, 1986.
- (xiv) Every owner/occupier of any premises other than designated slaughter houses and markets, who generates poultry, fish and slaughter waste as a result of any commercial activity, shall store the same separately in closed, hygienic condition and deliver it at a specified time, on a daily basis to the CBA's collection vehicle provided for this purpose. Disposing the waste in any other way is prohibited. The domestic non-vegetarian waste generated in households can be stored in green bin after wrapping the waste in newspaper or disposal pouch and then should be handed over to the designated waste collector or designated agency by CBA.
- (xv) Segregated bio-degradable solid waste if not composted by the generators, shall be stored by them within their premises and its delivery shall be ensured to the sanitary worker/vehicle/waste picker/waste collector or to the bio-degradable waste collection vehicle provided for specified commercial generators of bulk bio-degradable waste at such times as may be notified from time to time.

**CHAPTER III**  
**SOLID WASTE COLLECTION**

**5. Collection of Solid Waste :-**

- (i) In compliance of SWM Rules, door to door collection of segregated solid waste shall be implemented in all areas or wards of CBA, to collect garbage from every house, including slums and informal settlements on a daily basis by integrating the informal door to door collection system with CBA collection system.
- (ii) In order to collect garbage from every house, area-wise specific time slot shall be set and published at conspicuous parts of that area and on the website of CBA. Commonly, time for house to house garbage collection will be set from 7 AM to 12 noon and the second shift for garbage collection shall be from 2 PM to 5 PM. For collection of garbage from trading establishment, shops in commercial areas or any other institutional waste generators, commonly the time shall be from 7 AM to 12 noon & the second shift shall be from 2 PM to 5 PM.
- (iii) Arrangements shall be made for collection of residual solid waste from bulk waste generators, which are processing waste in situ.
- (iv) Residual solid waste from vegetable, fruit, flower, meat, poultry and fish market shall be collected on day to day basis.
- (v) Horticulture and garden waste shall be separately collected and disposed of one or two days in a week as specified for this purpose.
- (vi) To make optimum use of bio-degradable waste from fruits and vegetable markets, meat and fish markets, bulk horticulture and garden waste and to minimize the cost of collection and transportation, such waste shall be processed or treated on-site within the area where waste is generated.
- (vii) Generally the manual handling of waste shall be avoided and if necessary it shall be carried out under protection i.e. by using suitable PPE with due care for safety of workers.

- (viii) Waste generators shall be responsible to deposit their segregated waste in the containerized vehicles etc deployed by CBA or by the notified authorized waste collector. Segregated waste from multi-storied buildings, apartments, housing complexes (other than those falling under sub-clauses (iv) and (v) of clause 4 of these bye-laws) may be collected from the entry gate or any other designated location.
- (ix) Changing needs and advances in technology shall be taken into consideration of selection of collection equipment and vehicles. Vehicles shall have specific containers for dry, wet and any other kind of waste authorized by competent authority from time to time.
- (x) Automatic voice recorded device, bell or horn having sound not more than the permissible noise level shall be installed on every garbage collection vehicle used by waste collectors.
- (xi) Route plans for each primary collection and transportation vehicle shall be provided by CBA or by the notified authorized waste collector. These plans in tabular as well as GIS map form, duly approved by CBA shall mention starting point, start time, waiting points, waiting time, on route, and point and end time of the specified Route. CBA or the notified authorized waste collector shall provide a 'Board' at each street to display time-table of primary collection & transportation vehicles to allow residents avail the facility at prescribed time. Such information shall also be uploaded on the website of CBA.
- (xii) In congested and narrower streets that cannot even be serviced by 3-Wheeler or E-carts, cycle rickshaws or any other type of suitable equipment shall be deployed.
- (xiii) Smaller, narrow and congested streets/lanes where even the smallest available vehicle cannot operate, vantage point/s shall be designated at the start of the locality/street where the collection vehicle shall be parked and the helper/driver of vehicle shall carry a whistle and walk in the locality to announce arrival of vehicle for collecting solid waste. Time table for such collection system shall be displayed at the notice board and uploaded on the website of CBA.

- (xiv) Auto tippers, 3-wheelers, rickshaws and any other type of collection vehicles engaged in this service shall collect waste only from households and not from any other source viz. open sites, ground, bins and drains etc.
- (xv) CBA or its notified authorized waste collectors shall be responsible to cover all the streets/lands of each zone the primary collection. The vehicles should be covered while it is on drive for collection of garbage.

#### **CHAPTER IV**

#### **SECONDARY STORAGE OF SOLID WASTE**

##### **6. Storage of Solid Waste in the secondary storage points :-**

- (i) Segregated solid waste collected from doorsteps shall be taken to mobile transfer stations or material recovery facility directly for its processing.
- (ii) Amritsar Cantt aims for bin-less Cantt, so to maintain the bin less status of Amritsar Cantonment, there shall be no secondary storage like community storage bin for households except in the commercial places where foot-fall of public is high e.g. Shopping complex, market etc where the secondary storage bins shall be placed duly covered and shall be emptied twice a day by designated waste collector.
- (iii) Different containers shall be used in the areas demarcated by CBA(as stated on Sr. No. ii) to keep segregated waste in the following manner:-
- green-for biodegradable waste,
  - blue for non-biodegradable,
  - black- for domestic hazardous waste

CBA shall separately notify, from time to time, mandatory colour coding and other specifications of receptacles prescribed for storage and delivery of different types of solid waste to enable safe and easy collection without any mixing or spillage of waste, which generators of different types of solid waste shall have to adhere to.

- (iv) CBA on its own or through outsourcing agencies shall maintain the storage facilities for solid waste in a manner that does not create unhygienic and unsanitary conditions around it.

- (v) Containers of various sizes in the secondary storage depots mainly in commercial places shall be provided by CBA or any assigned agencies in different colours as mentioned in these bye-laws.
- (vi) Storage facilities shall be created and established by taking into account quantities of waste generation in a given commercial area and the average foot-fall;
- (vii) Storage facilities shall be user friendly and shall be so designed that it ensures compaction of waste and that the waste stored is not exposed to open atmosphere;
- (viii) All the housing cooperative societies, associations, residential and commercial establishments and gated communities etc. shall have the responsibility to put coloured bins as prescribed by these bye-laws and to keep adequate number of containers in appropriate places in their own complexes, so that the daily waste generated there can be properly deposited, and from there the segregated waste can be taken to material recovery facility.
- (ix) CBA or its specified agency shall carry out washing and disinfection of all the bins on a weekly basis.
- (x) There shall also be a provision for the households to directly deposit or sell their recyclable dry waste to the authorized agents and/or authorized waste dealers of CBA at recycling centers at pre notified rates. A weighing scale and a counter shall be provided at each recycling unit for this purpose. The authorized agents and/or authorized waste dealers shall be allowed to dispose of or sell the recyclable waste to the secondary market or recycling units only in consonance with the provisions of SWM Rules. The authorized agents and/or authorized waste dealers will be entitled to retain sales realization thereof.

- (xi) Deposition Centre for specified Domestic Hazardous Waste.
  - a. For the collection of domestic hazardous waste, a deposition centre will be set up at a suitable location for receiving the specified domestic hazardous waste. Such facility shall be set in each ward in a manner as per guidelines prescribed by the Government and notify the timing of receiving of such waste.
  - b. CBA may also give the responsibility to its agency or concessionaire to collect domestic hazardous waste from all waste generators in segregated manner.
  - c. Such waste shall be transported separately to the hazardous waste disposal facility set up by the Government.

## **CHAPTER V**

### **TRANSPORTATION OF SOLID WASTE**

#### **7. Transportation of Solid Waste :-**

- (i) Vehicles used for transportation of waste shall be covered in such manner that the collected waste is not exposed to open environment. The vehicles may also include mobile transfer stations depending upon choice of technology by CBA. As Amritsar Cantonment strives to be a bin less Cantonment, there will be no community storage bins and all the waste shall be collected directly from households by the designated vehicles.
- (ii) Collected segregated bio-degradable waste from residential and other areas shall be transferred to the processing plants like compost plants, bio-methanation plants or any such other facilities in a covered manner as prescribed by the competent authority. Decentralized composting can also be opted for depending upon the amount of bio-degradable waste generated at a particular place.
- (iii) Wherever applicable, for bio-degradable waste, preference shall be given for on-site processing of such waste.
- (iv) Collected non-bio-degradable waste shall be transported to the respective processing facilities.

- (v) Construction and Demolition Waste shall be transported as per the provisions of the Constructions and Demolition Waste Management Rules, 2016.
- (vi) CBA shall make arrangements for transportation of inerts in a proper manner. The street sweeping waste and removable drain silt shall be removed immediately after the work is over. The wet waste like dry leaves etc collected after street sweeping shall be transported to composting facility immediately.
- (vii) Transportation vehicles shall be so designed that multiple handling of waste, prior to final disposal, is avoided.
- (viii) The collection vehicles engaged for the purpose shall deposit/transfer waste only at the designated facility wherever provided.
- (ix) MTS shall transport the waste directly to compost plant, waste to energy plant or any other site/plant designated by CBA.
- (x) There should be no inter-mixing of waste from various sources during the transportation of waste.
- (xi) The services of street level collection and transportation of waste shall be provided every day including holidays.
- (xii) MTS engaged in this service shall receive waste only from designated auto tippers, 3 wheelers or any vehicle collecting waste from street operations. The waste shall be collected all days of week twice a day.
- (xiii) Dedicated MTS shall be deployed at specified locations to receive waste from the Auto Tippers, 3 Wheelers, Rickshaws etc. engaged in street-level and door-to-door collection of solid waste from households and commercial establishments as per the approved route plants.
- (xiv) Design of MTS shall allow unloading of waste from primary collection vehicles by consuming minimum time and without littering waste.

- (xv) Garbage spilled near MTS while transferring the solid waste, should be cleaned so that no spillage is left. Disinfectant should be used after cleaning process at that location.
- (xvi) CBA or its specified agency shall install CCTV cameras at all Material Recovery facilities.
- (xvii) CBA shall install GPS on all vehicles to monitor their route. The CBA shall strive for digital monitoring of transportation and collection of waste and use of RFID/QR code or any advanced technology which may be deemed fit shall be adopted to monitor door to door collection.

## **CHAPTER VI**

### **PROCESSING OF SOLID WASTE**

#### **8. Processing of Solid Waste :-**

- (i) CBA shall facilitate construction, operation and maintenance of material recovery facility and associated infrastructure on their own or through any agency for optimum utilization of various components of solid waste adopting suitable technology including the following technologies and adhering to the guidelines issued by the Ministry of Urban Development from time to time and standards prescribed by the appropriate authority:-
  - (a) To segregate & processes the collected household and commercial waste
  - (b) to minimize transportation cost and environmental impacts, preference shall be given to decentralized processing such as Berkeley's composting, bio-methanation, microbial composting, vermin composting, anaerobic digestion or any other appropriate processing for bio-stabilization of biodegradable waste;
  - (c) through medium/large composting/bio-methanation, plants at centralized locations.

- (d) through waste to energy processes by refuse derived fuel for combustible fraction of waste or supply as feedstock to solid waste based power plants; and/or
- (e) through construction and demolition waste management plants.
- (ii) CBA shall endeavour to create a market for consumption of RDF.
- (iii) In waste to energy plant by direct incineration, absolute segregation shall be mandatory and be part of the terms and conditions of the relevant contracts.
- (iv) CBA shall ensure that recyclables such as paper, plastic, metal, glass, textile etc. go to authorized recyclers. Non recyclable dry waste can be sent to incinerator plants.

**9. Other guidelines for processing of solid waste :-**

- (i) CBA shall enforce processing of bio-degradable waste on site of generation of such waste through composting or bio-methanation, as far as possible at RWA's group housing societies, markets, gated communities and institutions, all hotels and restaurants, banquet halls and places of such nature preference shall be given for on-site processing of biodegradable waste generated by other waste generators as well. OGBs having large area can also opt for on-site composting.
- (ii) CBA shall enforce that markets dealing with vegetables, fruits, flowers, meat, poultry and fish waste while processing bio-degradable waste ensure hygienic conditions.
- (iii) CBA Shall enforce processing of horticulture, parks and garden waste separately in the parks and gardens as far as possible
- (iv) CBA Shall involve communities in waste management and promote home composting, bio gas generation, decentralized processing of waste at community level, subject to control of odour and maintenance of hygienic conditions around the facility.

**CHAPTER VII**  
**DISPOSAL OF SOLID WASTE**

**10. Disposal of Solid Waste :-**

- (i) CBA shall undertake on its own or through any other agency, the construction, operation and maintenance of sanitary landfill and associated infrastructure for disposal of residual waste and inert street sweepings and silt from surface drains in a manner prescribed under SWM Rules and any other obligation imposed by any other law for the being in force.
- (ii) CBA aims for no landfill site, so CBA shall adopt such methodology of Waste Disposal that there no need of landfill site for waste dumping.

**CHAPTER VIII**  
**USER FEE AND LEVING OF SPOT FINE/PENALTY**

**11. User fee for collection transportation, disposal of Solid Waste :-**

- (a) User fee shall be fixed for providing services for garbage collection, transportation and disposal from waste generators/households by CBA The rates of user fee are specified in Schedule-I.
- (b) The user fee so fixed shall be collected from waste generators by CBA or the authorized agency or person as may be authorized by Chief Executive Officer in this behalf.
- (c) CBA' shall prepare the database of all the waste generators for the purpose of levying user free, and evolve appropriate mechanism for billing/collection/recovery of user charges, within three months from the date of notification of these bye-laws. The database shall be updated regularly.
- (d) CBA shall adopt different methods for collection of user fee including online payment.

- (e) Special days in a month, preferably in first week of each month, shall be fixed for collection of user fee.
- (f) There shall also be a system of yearly or half yearly payment. If the user fee is paid in advance for the entire year, then amount for eleven months will be charged instead of twelve months. Similarly, for six months advance payment, five and half months demand amount will be charged instead of six month.
- (g) The fee shall stand automatically revised by 5% per year w.e.f. 1<sup>st</sup> Jan of each successive year if otherwise not revised by the competent authority.
- (h) The user fee shall be collected only by the institution/person authorized by the competent authority by a general or special order in this behalf.
- (i) In case of default of payment of user fee, the competent authority may recover the same from the defaulter as an arrear of tax under the provisions of the Cantonments Act, 2006.

**12. Fine/Penalty for contravention of SWM Rules :-**

- (a) Whosoever contravenes or fails to comply with any of the provisions of SWM Rules or these bye-Laws shall be imposed with fine as mentioned in Schedule-II appended to these bye-laws.
- (b) Single use plastics including thaermocaol items like cutlery etc are completely banned by CBA. Any use of prohibited materials shall attract penalty as prescribed by competent authority from time to time.
- (c) In case of repeated contravention or non-compliance as mentioned in clause (a) above, fine amount for every such default shall be levied per day or month, as the case may be.
- (d) The Chief Executive Officer shall designate officers for levying fine or penalty by a general or special order in this behalf. The fine/penalty amount is specified in Schedule-II.
- (e) The fine or penalty mentioned in Schedule-II shall stand automatically increased by 5% per year with effect from 1<sup>st</sup> January of each successive year.

- (f) The fine shall be levied and collected on the spot by the designated officers. In case of non-payment of fine at the spot, the procedure for prosecution prescribed under provisions of the Environment (Protection) Act, 1986 shall follow.

## **CHAPTER IX**

### **RESPONSIBILITIES OF STAKEHOLDERS**

#### **13. Responsibilities of Waste Generators :**

- (i) Prohibition of littering
- (a) Littering in any public place : No person shall litter in any public place except in authorized public or private litter receptacles, No person shall repair vehicles, wash/clean utensils or any other object or keep any type of storage in any public except in such public facilities or conveniences specifically provided for any of these purpose.
- (b) Littering on any property: No person shall litter on any open or vacant property except in authorized private or public receptacles.
- (c) Litter-throwing from vehicles: No person, whether a driver or passenger in a vehicle, shall litter upon any street, road sidewalk, playground, garden, traffic island or other public place.
- (d) Litter from goods vehicles: No person shall drive or move any truck or other goods vehicle unless such vehicle is so constructed and loaded as to prevent any load, contents or litter from being blown off or deposited upon any road, sidewalks traffic island, playground, garden or other public place.
- (e) Litter by owned/pet animals: it shall be the responsibility of the owner of any pet animal including dog, cat etc. to promptly scoop/clean up any litter created by such pet on the street or any public place and take adequate steps for the proper disposal of such waste preferably by their own sewage system.
- (f) Disposal of waste in drain etc. No person shall litter in any drain/river/open pond/water bodies.
- (ii) Burning of waste: Disposal by burning of any type of solid waste at public places or at any private or public property is prohibited.

- (iii) “Clean Area”: Every person shall endeavour that any public place in front of or adjacent to any premises owned or occupied by him including the footpath and open draining/gutter/and kerb is free of any waste, either in solid or liquid form.
- (iv) For public Gatherings and Events organized in public places for any reason (including for processions, exhibition, circuses fairs, political rallies, commercial, religious, socio-cultural events protests and demonstrations, etc) where the permission from the Police department and/or from the CBA is required, it will be the responsibility of the organizer of the event or gathering to ensure the cleanliness of that area as well as all appurtenant areas.
- (v) Refundable Cleanliness Deposit, as may be notified by the CBA, will be taken from the organizer, by the authorized officer for the duration of the event. This deposit will be refunded on the completion of the event after it is noted that the said public place has been restored back to a clean state, and any waste generated as a result of the event has been collected and transported to designated sites. This deposit will be only for the cleanliness of the public place and does not cover any damage of the public place and does not cover any damage to property. In case the organizers of the event wish to avail of the services of the CBA for the cleaning, collection and transport of waste generated as a result of that event, they must apply to the concerned Department of the CBA and pay the necessary charges as may be fixed by the Competent Authority for this purpose.
- (vi) Dumping of solid waste on vacant plot and depositing construction and demolition waste at non-designated locations shall be dealt with by the CBA in the following manners :
  - (a) The CBA may serve a notice on the owner/occupier of any premises, requiring such owner/occupier to clear any waste on such premises in a manner and within a time specified in such notice.
  - (b) If the person on whom the notice has been served fails to comply with the requirements imposed by the notice, such person shall be liable to pay penalties as prescribed from time to time.

- (c) If the person on whom the notice is served fails to comply with any requirements imposed by such notices, the CBA may-
  - (i) Enter on the premises and clear the waste; and
  - (ii) Recover from the occupier the expenditure incurred in having done so.
- (vii) Duty of manufactures or brand owners of disposable products and sanitary napkins and diapers:
  - (a) All manufactures of disposable products such as tin, glass, plastic packaging etc, or brand owners, who introduce such products in the market within the jurisdiction of CBA shall provide necessary financial assistance to CBA for establishment of waste management system. CBA may also coordinate with the concerned departments of Central Govt. or the Govt. of Punjab for implementation of this provision.
  - (b) All such manufacture brand owners or marketing companies shall educate the masses for wrapping and disposal of their products.
- (viii) All industrial units using fuel and located within one hundred km from a solid waste based refuse derived fuel plant shall make arrangements to replace at least five percent of their fuel requirement by refused derived fuel so produced.

#### **14. Responsibilities of CBA :**

- (i) CBA shall within its territorial area, be responsible for ensuring regular system of surface cleaning of all common streets/roads, public places, temporary settlements, slum areas, markets, it own parks, gardens, drains etc by employing human resources and machines and shall be bound to collect the garbage from the declared storage containers, and transport it every day to the final disposal point in closed vehicles for which CBA may engage private parties on contract or Public Private Partnership mechanism, apart from its own cleaning staff and vehicles. In addition, CBA shall identify all the commercial areas for carrying out sweeping twice a day.

- (ii) CBA or the authorized agency engaged by it shall provide and maintain sufficient size on public roads, bus stops, religious places, in commercial areas etc.
- (iii) CBA for the purpose of managing solid waste activities in decentralized and regular manner shall designate one ward officer in every ward to supervise the spots of containers, public toilets, community toilets or urinals in public places, transfer station for public garage, landfill processing units etc.
- (iv) The competent authority shall also designate Nodal Officer/s to monitor the progress of segregation, collection, transportation, processing and disposal of solid waste.
- (v) Each ward shall be divided into sweeping beats based on the prescribed parameter and deploy manpower accordingly or rationalize the existing deployment and monitor their work by using latest technology. Wherever it is unable to get sweeping through its own staff, it may outsource through contract. Each beat shall be inspected by the supervising officials on daily basis prescribed as per directions.
- (vi) CBA shall employ latest road/street cleaning machines, mechanical sweepers or other equipments which improves the efficiency of sweeping and drainage cleaning.
- (vii) CBA shall create awareness and sensitization through Information, Education and Communication (IEC) campaign and educate the waste generators and other stakeholders about the various provisions of SWM Rules and these bye laws with special emphasis on user fee and fines/penalties.
- (viii) CBA shall encourage waste generator to treat wet waste at source. It may consider creating systems for incentives for adoption of decentralized technologies such as bio-methanation, composting etc. Incentives may be like awarding and recognizing the households, RWA's and institutions etc. by giving certificates, by publishing their names on respective website or rebate in property tax etc.
- (ix) CBA shall phase out the use of chemical fertilizers and use compost in all parks, gardens maintained by it and wherever

possible in other places under its jurisdiction. Incentives may be provided to recycling initiatives by informal waste recycling sector.

- (x) CBA shall make efforts to streamline and formalize solid waste management systems and endeavour that the informal sector workers in waste management (waste pickers) are given priority to upgrade their work conditions and are enumerated and integrated into the formal system of solid waste management.
- (xi) CBA shall ensure that the operator of a facility provides personal protection equipment including uniform, fluorescent jacket, hand gloves, raincoats, appropriate foot wear and masks to all workers handling solid waste and the same are used by the workforce.
- (xii) CBA shall ensure occupational safety of its own staff and staff of agency involved in collection, transport and handling of waste by providing appropriate and adequate personal protective equipments.
- (xiii) In case of an accident at any solid waste processing or treatment or disposal facility or landfill site, the officer in charge of the facility shall report to CBA immediately which shall review and issue instructions, if any, to the in-charge of the facility.
- (xiv) **Regular checks:** The Chief Executive Officer, or any other person authorized by the Chief Executive Officer shall conduct regular checks in various parts of the wards and other places of collection, transportation, processing and disposal of solid waste to supervise compliance of various provisions of SWM rules and these bye laws.
- (xv) CBA shall develop a public grievance redressal system (PGRS) by setting up of call centre at its headquarter. The PGRS may include SMS based service, mobile application or web based services.
- (xvi) CBA shall install bio-metric/smart card technologies/ICT System for tracking and recording attendance of employees associated with the working of SWM Rules and these bye-laws at HQ/all zones/ward/offices etc. and shall make an endeavour to integrate such system with the salary/wages/remuneration.

- (xvii) Transparency and public Accessibility to ensure greater transparency and public accessibility, CBA shall provide all necessary information through its website.
- (xviii) CBA shall perform all other duties mentioned in SWM rules, which have not been specifically mentioned in these bye-laws.

## **CHAPTER X**

### **MISCELLANEOUS**

15. If any doubt or difficulty arises in the interpretation or implementation of these bye-laws, the same shall be place before the CBA, whose decision in the matter shall be final.

16. **Co-ordination with Government Bodies:** CBA shall co-ordinate with other government agencies and authorities, to ensure compliance of these bye-laws within areas under the jurisdiction or control of such bodies.

17. The competent authority may issue general or special orders from time to time for proper implementation of Solid Waste Management Rules, 2016 and these bye-Laws.

**SCHEDULE-I**  
**USER FEE FOR SOLID WASTE MANGEMENT**

<b>1</b>	<b>2</b>	<b>3</b>
<b>S.No.</b>	<b>Categories</b>	<b>User Fee from each premises/House/Dwelling Unit/Flat per month (in Rupees)</b>
<b>1.</b>	Residential dwelling unit	
(i)	up to 50 Sq. m.	50
(ii)	Over 50 sq. m. up to 200 sq. m.	100
(iii)	Over 200 sq. m.	200
<b>2.</b>	Street Vendor	100
<b>3.</b>	Commercial establishments, shops, eating places (Dhaba/sweet shops/coffee house etc.)	300
<b>4.</b>	Guest House/Dharmshalas	2,000
<b>5.</b>	Hostel	2,000
<b>6.</b>	Restaurants up to the sitting of up to 50 persons	2,000
<b>7.</b>	Restaurants with sitting of more than 50 persons	3,000
<b>8.</b>	Hotel (Unstarred)	2,000
<b>9.</b>	Hotel (Up to 3 star)	3,000
<b>10.</b>	Hotel (Over 3 star)	5,000
<b>11.</b>	Schools with less than 2500 students	2,100
<b>12.</b>	Schools with students more than 2500 and less than 5000	5,000
<b>13.</b>	Schools with more than 5000 students	7,000

<b>14.</b>	Commercial offices, government offices, bank, insurance offices, coaching classes, educational institutes etc.	2,000
<b>15.</b>	Clinic dispensary, laboratories (up to 50 beds) only non-bio medical waste	2,000
<b>16.</b>	Clinic, dispensary, laboratories (more than 50 beds) only non-bio medical waste	4,000
<b>17.</b>	Small and cottage industry, workshops (only non-hazardous waste)	3,000
<b>18.</b>	Godowns, cold storages (only non-hazardous waste)	5,000
<b>19.</b>	Marriage/Party Halls, festivals halls, party lawns, exhibition and fair's	5,000
<b>20.</b>	Clubs, Cinema Halls, Pubs, Multiplexes and other such places.	4,000
<b>21.</b>	Any other non-commercial commercial, religious or charitable institutions not covered in any other category	2,000
<b>22.</b>	Other places/activity not marked as above	As decided by the Chief Executive Officer by general or special order

Late Payment Surcharge (LPSC) shall be charged at the rate of 10% of the user fee/charges if the user fee/charges are not paid within 30 days of raising the demand.

**SCHEDULE-II**  
**FINE/PENALTY**

<b>S.No.</b>	<b>Rule/Bye Laws No.</b>	<b>Offences</b>	<b>Applicable to</b>	<b>Fine for every default (in rupees)</b>
1.	Rule (1) (a) of SWM rules	Failure to segregate and store waste and handover segregated waste in accordance with the Rule	Residential	200
			Marriage/Party Halls, Festival Halls, Party Lawns,	7,000
			Exhibition and fairs with area less than 5000 sq. m.	5,000
			Clubs, Cinema Halls, Pubs, Community Halls, Multiplexes and other such places with area less than 5000 sq. m.	5,000
			Other non-residential entities with area less than 5000 sq. m.	500
2.	Rule 4 (1) (b) and (d) of SWM Rules	Failure to deal with sanitary waste in accordance with the rule Failure to deal with horticulture waste and garden waste in accordance with the rule	Residential	200
			Non Residential	500

3.	Rule 4 (1) (c) of SWM Rules	Failure to deal with construction and demolition waste in accordance with the rule	Residential	500
			Non Residential	1,000
4.	Rule 4 (2) of SWM	Open burning of solid waste	Violator	2,000
5.	Rule 4 (4) of SWM Rules	Organizing an event or gathering of more than one hundred person at any unlicensed place without following the prescribed procedure	Person (s), who has/ve organized such event or gathering or, on whose behalf such event or gathering has been organized and the event manager(s) if any, who has/ve organized such event or gathering	5,000
6	Rule 4 (5) of SWM Rules	Street/Vendor failing to deal with waste with the rule	Violator	200
7	Bye-Law 13 (1) read with rule 15 (g) of SWM Rules	Littering	Offender	500
Fine Shall be levied only once in a month for the following violations				
8	Rule 4(6) of SWM Rules	Failure to deal with waste in accordance with the rule	Resident Welfare Association	10,000
			Market Association	15,000

9	Rule 4(7) of SWM Rules	Failure to deal with waste in accordance with the rule	Gated Community	10,000
			Institution	20,000
10	Rule 4 (8) of SWM Rules	Failure to deal with waste in accordance with the rule	Hotel	30,000
			Restaurant	15,000
11	Rule 17 (2) of SWM Rules	Selling or marketing of disposable products without a system of collecting back the packaging waste generated due to their production	Manufactures and/or Brand Owner	1,00,000
			Restaurant	20,000
12	Rule 17 (3) of SWM Rules	Failure to take measure in accordance with the Rule	Manufactures and/or Brand Owner and/or marketing companies	50,000
13	Rule 18 of SWM Rules	Failure to replace fuel requirement by refuse derived fuel	Industrial Unit	1,00,000
14	Rule 12(b) of SWM Rules	Use of single use plastic or thaermocaol in Amritsar Cantonment	Violator	200
			RWA	500
			Commercial institutions/schools	2000